

ANNOUNCING...

The Creation of the Vital Signs Staff!

LETTER FROM THE EDITOR-

In conjunction with Southeastern's enormous growth in the last few years, there has been increased demand for more frequent and more regularly scheduled company newsletters. "Vital Signs" began approximately four years ago as a monthly one-page flyer which got great response from everyone. It then was changed into a larger, quarterly (once every three months) publication, but it was still lacking in some areas. With the issues distributed so far apart, by the time they came out, the news in them had long since happened.

In July of 1990, the decision was made to put out an issue bi-monthly. This technique worked fine until recently. With the enormous surge of happenings at Southeastern, even newsletters every other month were still not enough. Salespeople outside the office use this newsletter as a strong link to the "heart" of Southeastern. Issues still seemed too few and far between.

Recently, the decision was made to go to publishing "Vital Signs" on a monthly basis. Due to the sometimes overwhelming number of requests made of myself and my equipment, this would be impossible for me to do alone. The question was how could we, as members of one team, get it done?

In the SPIRIT of teamwork, **Jill Spell** (Communications Champion) asked each department to assign its own "Reporter" to cover issues and happenings in their area. Reporters were assigned and the first meeting of the newly formed "Vital Signs Staff" was set for October 1, 1992.

Soon after sitting down, old paradigms were conquered as new and fresh ideas began to stir in everyone. Creativity is very contagious and it wasn't long before everyone in the room was ZAPPED with the SPIRIT all over again!

We asked for volunteers to select specific sections of the newsletter to maintain. Each person would be responsible for a certain story, column, or specialty.

The assignments were agreed upon by the team and are as follows:

Births-

Linda Barnett
Kathy Gonzales
Karen Wilkinson

Weddings-

Linda Barnett
Bill Bateman
Willie Carroll

Employee Birthdays, Anniversaries, Transfers, etc.

Jean Arnold
Patti Tolar
Joy Walker

Customer Spotlights-

Krys Furniss
Joy Walker

Vendor Spotlight- SEHS Veterans-

Brinda Williams
Brinda Williams
Krys Furniss
Patti Tolar

Photography-

Rhonda Blankenship
Bill Martin

Proofreading-

Jennifer Cain
Luanne Hilburn
Dorle Hodges



"Vital Signs Staff"

EDITOR- PAM GREENHILL

Reporters- Jean Arnold, Linda Barnett, Bill Bateman, Rhonda Blankenship, Jennifer Cain, Willie Carroll, Krys Furniss, Kathy Gonzales, Luanne Hilburn, Dorle Hodges, Bill Martin, Patti Tolar, Joy Walker, Karen Wilkinson, and Brinda Williams

EMPLOYEE OF THE MONTH

JUNE 1992

Congratulations to **Karon Lane** for being selected Southeastern's employee of the month for June 1992!

Karon works in Southeastern's Richmond branch. She has been with Southeastern since May of 1985. She holds the title of UPS Shipping Coordinator, a job she has been doing since she began with Southeastern.

Karon has many responsibilities which include: pulling truck orders, processing UPS shipments, and keeping track of all the toll money the truck drivers use. She is always available to talk to the drivers when they call in from their routes.

Photo by Carland Rouse



Karon Lane

Karon is very prompt and never wastes a spare moment during the day. Karon is always supportive of her co-workers and a real asset to the Southeastern family!

Congratulations again, Karon! Keep up the good work!

JULY 1992

Congratulations to **Constance Bowers** for being selected Southeastern's employee of the month for July 1992!

Constance works as a Customer Service Rep in the Long-Term Care Division. She has been with Southeastern since August of 1983. She began in the Purchasing Department doing back-orders. She later switched to doing billings. She stayed in Purchasing a total of 6 years before transferring to her current position.

Constance is always full of new and innovative ideas. She is a great asset to the long-term care market of SEHS. She does much more than just answer the phone and take orders. She keeps an eye on underpads

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Photo by Rhonda Blankenship

Constance Bowers

and diapers and by working with SEHS Management, has managed to streamline this vital part of the LTC market. Constance is a real team player and is very well-liked by her co-workers. Her smile and sense of humor make her fun to be around and to work with. She is a very diligent, trustworthy, and dedicated worker.

Constance truly embraces the true SPIRIT of Southeastern! Congratulations again, Constance! Keep up the good work!

AUGUST 1992

Congratulations to **Jennifer Cain** for being selected Southeastern's employee of the month for August 1992!

Jennifer currently works as the System Operator at the Distribution Center. She has been with Southeastern since September of 1986. She began working in the Purchasing Department calling in orders to vendors then changed to the Receiving Clerk which she did for 3 years. Jennifer then made a big jump into Data Processing where she worked as the System Operator for 2 years. In August of 1992, she trans-



Photo by Rhonda Blankenship

Jennifer Cain

Congratulations to all of Southeastern's honorees!

ferred to SEHS's Fayetteville Distribution Center to hold the title of System Operator which she shares with **David Jacobs**.

Jennifer is a highly-motivated, well-liked member of the SEHS family. Her never-ending smile and positive attitude help to make everyone's day go a little easier at the office. She is always quick to respond to anyone's request. Jennifer never says, "That's not my job". She simply finds out what the problem is and gets it fixed!

Although she had worn many hats at SEHS, she has worn them all proudly and with great success! Congratulations again, Jennifer! Keep up the good work!

SEPTEMBER 1992

Congratulations to **David Jacobs** for being selected Southeastern's employee of the month for September 1992!

David currently works as the System Operator at the Distribution Center. David has "been around the block" since starting with SEHS in October of 1987. He began on the Receiving Dock in the warehouse where he worked for 6 months. He then



Photo by Rhonda Blankenship

David Jacobs

drove the shuttle truck from Forsythe St. to Distribution Center and worked in UPS Receiving with **Larry Page** for 2 years. Other areas he mastered were UPS Shipping and Purchasing Receiving Clerk. He transferred to the Distribution Ctr. in 1991.

David recently created a way of paging people for phone calls without the use of an intercom. He blows a whistle in different sequences to page different employees. This is truly a sight to see as everyone's ears perk up and count the number of whistles!

David truly deserves the title of Employee of the Month. Congratulations again, David! Keep up the good work!



New Employees

Southeastern's growth in the last 5 years has been somewhat phenomenal! Listed below are new employees. *NOTE: Many of these positions are new jobs, not replacement jobs!*

- April Pau- Richmond Truck Driver
- Christine Combs- Accounts Payable Clerk
- Evelyn Vreeland- Pricing/Contracts
- Fred Coverdale- Distribution Center Receiving
- Greg Wactor- Distribution Center Receiving
- Hosea Gainer- Distribution Center Receiving

- James Lawrence- Physician Sales Rep
- Jean Arnold- Personnel Admin. Assistant
- Jerome Jones- Distribution Center Receiving
- John Kollmar- Shipping Department
- Kate Endrigo- Service/Repair Technician
- Kim Owens- Purchasing Department
- LaJuana Ellis- Richmond Warehouse
- Laura Brown- Section "99" in Fay. Warehouse
- Lawrence Hayes- Distribution Center Receiving
- Liz Berry- Physician Customer Service
- Mark Hester- Distribution Center Receiving
- Marsha Jackson- Physician Sales Rep

- Mary Sawyer- Physician Customer Service
- Melinda Robinson- UPS Shipping Department
- Oscar Berry- Richmond Warehouse
- Paul Whitaker- Nursing Home Sales Rep
- Peggy Sullivan- Purchasing Agent
- Ronnie McLaurin- Shipping Department
- Sandra Treva- Physician Customer Service
- Sharon Ash- Purchasing Department
- Shellie Miller- L.T.C. Customer Service Rep
- Tamara Robinson- Accounts Receivable

Please welcome the "new kids on the block!"

Service Anniversaries

AUGUST 1992	# OF YEARS
Art Capps	24
Norman Davis	10
Constance Bowers	9
Anita Sylvis	6
Angela Grimes	6
Johnny Green	5
Gayle Phillips	5
Bob Cook	4
Garry Brookshire	4
Cindy Cronin	4
Kevin Atkinson	3
Joan Macaione	2

Joan Gray	2
Dorle Hodges	2
Kim Jordan	2
Marsha West	2
Theresa Council	1
Melissa Shivley	1

SEPTEMBER 1992	# OF YEARS
Ursula Mansfield	14
Wayne Bryson	9
Bill Maness	9
Jennifer Cain	6
Lynne Holzer	6
Mike Winfree	5
Mike Sposa	4

OCTOBER 1992	# OF YEARS
Bud Faircloth	30
William Smith	12
Glenna Herod	12
Clarence Gilliam	11
Lori Atchley	10
Granville Hicks	9
Bill Martin	4
David Green	4
David Jacobs	4
James Gray	3
Cindy Handley	3
Russell Carr	3
Martha Shankle	3
Harvey Campbell	3
Gerald Reich	2

November Happenings

- November 2nd, Monday-** United Way Campaign Grand finale!
- November 3rd, Tuesday-** Election Day!
- November 11th, Wednesday-** Veterans Day!
- November 26th, Thursday-** Thanksgiving Day! SEHS Offices Closed for Holiday!





new arrivals

We would like to welcome a new member to the Southeastern Family!

Born on August 12, 1992 was a bundle of Joy by the name of **Lauren Rebecca Horne**. The proud parents are **Chuck & Lori Horne** (Credit Department). Lauren Rebecca was born at 2:07 pm and weighed in at a healthy 7 lbs. 15 oz.



September 26, 1992- Tommy Carver (Physician Sales Rep) and **Donna Holland**. Donna works as a secretary. The couple plans to reside in Raleigh, NC.



August Birthdays

Brinda Williams	8/01
Cathy Banks	8/04
James Gray	8/04
Karen Wilkinson	8/07
Russell Carr	8/11
Cindy Cronin	8/14
Angela Hicks	8/15
Shellie Miller	8/15
Joan Macaione	8/17
Tracey Matthews	8/18
Tony Webster	8/22
Mike Winfree	8/29
Lori Robideaux	8/29
Jane Fort	8/31

September Birthdays

Bland Haywood	9/01
Wayne Bryson	9/01
Doug Sasser	9/06
Bob Hartley	9/08
Walter DeLoach	9/08
Garland Rouse	9/11
Eric Thomas	9/15
Dennis Aldridge	9/15
Krys Furniss	9/15
Gregory Wactor	9/17
Carolyn Williams	9/18
Peggy Sullivan	9/20
John Kollmar	9/23
Sharon Ratley	9/24
Pat Petty	9/26
Virginia Hine	9/29

Where are they now?

Here are some employees that have been moved around within SEHS...

Bill Bateman-

Transferred from Accounts Receivable to Credit Department.

Brinda Williams-

Transferred from Purchasing Clerk to Physician Purchasing Expediter.

Chris McClain-

Transferred from Forsythe St. Shipping to Distribution Center Shipping.

Christine Combs-

Transferred from 99 Section in Warehouse to Accounts Payable.

Gene Hollis-

Transferred from Service to Physician Help Desk.

Jennifer Cain-

Transferred from M.I.S. to System Operator at Distribution Center.

Jill Spell-

Transferred from SouthCare to Supervisor of Credit Department.

John Robbins, Jr.-

Transferred from 2nd Shift Shipping to 1st Shift Receiving at Distribution Ctr.

Krys Furniss-

Transferred from Order Entry to System Operator in M.I.S.

Lori Horne-

Transferred from Accounts Receivable to Credit Department.

Lynne Holzer-

Transferred from Accounts Receivable to Credit Department.

Pam Greenhill-

Transferred from Design & Printing to Marketing Department.

Pat Petty-

Transferred from Accounts Receivable to Hospital Customer Service.

Sarah Bryan-

Transferred from Customer Service Supervisor to Marketing Manager.

Scott Sholar-

Transferred from Distribution Center to L.T.C. Customer Service.

Sharon Ash-

Transferred from Purchasing Clerk to Physician Back-Order Clerk.

Sharon Banks-

Transferred from Purchasing Clerk to Physician Non-Stock Purchasing.

Sharon Pontius-

Transferred from Accounts Receivable to Credit Department.

Stephanie Goodale-

Transferred from Accounts Receivable to Credit Department.

October Birthdays

Jerry Parker	10/01
Jeanie Driver	10/01
Steve Broughton	10/08
Debbie Sharr	10/08
Melissa Shivley	10/12
Jim Burks	10/13
Dorle Hodges	10/16
Ursula Mansfield	10/17
Homer Ray Burris	10/21
Mary Beth Virgin	10/22
JoAnne Mazingo	10/23
Evelyn Vreeland	10/25
Regina Gordon	10/30

Southeastern Management would like to thank everyone that continues to make contributions to this worthwhile cause...

"O.R. Manning, Sr. Memorial Fund" donations should be sent to:

Duke University Medical Center
in memory of O. R. Manning, Sr.
c/o Alan G. Herosian
DUMC Development Office
110 Swift Avenue
Durham, NC 27705